

Raising Aspirations 3

Application for funding



Introduction

This document provides an application form for schools and colleges to complete as part of the Raising Aspirations Fund in secondary schools and colleges. Prior to completing this form, please refer to the guidance information for eligibility criteria.

You may seek further guidance from your enterprise coordinator, who is independent from the assessment process and can support your project development. The accompanying school's guidance notes sent with this form can also provide additional information on how to complete each question.

Completed application forms should be returned to enterpriseadvisers@the-lep.com by **5pm on 31 March 2023**. The key contact will be notified of the funding decision no later than 12 May 2023.

Application Form

Section A – School/ College and Project Information

School/ College information	
Lead school URN / DfE number	
Lead school name	
Address	
Local Authority Area	
Headteacher/Principal Name	
Headteacher/Principal Email	
Governor for Careers and Enterprise Education Name	
Governor for Careers and Enterprise Education email	

Name of key contact <i>(this will be the primary contact for the application and project lead)</i>	
Role of key contact	
Email address of key contact	
Phone number of key contact	
Name of Careers leader (if different from above)	

Project information	
Total amount of funding requested	
Total value of match / in kind funding	
Total project cost	
Delivery start date	
Delivery end date	

Number of pupils benefitting from direct employer encounters through project delivery:			
	Pupil premium	Other disadvantage measures	Non pupil premium & non disadvantaged
Year 9			
Year 10			
Year 12			
Total			

Number of pupils benefitting from project indirectly (e.g. benefitting from project outcomes such as activities/resources created by others within academic year 2023/2024):

	Pupil premium	Other disadvantage measures	Non pupil premium & non disadvantaged
Year 6 or under			
Year 7			
Year 8			
Year 9			
Year 10			
Year 11			
Year 12			
Year 13			
Total			

Type and Number of other beneficiaries of the project		
	Total Numbers	For projects involving teacher CPD, please provide the number of pupils expected to indirectly benefit (using the formula: 125 pupils per teacher within academic year 2023/2024)
Staff		
Parents & Carers		
Other (Please State)		

Please give a brief overview of your project:
(Word count: max.300 words.)

Describe why you have identified the disadvantaged cohort that you intend to be directly impacted by the project (numbers as reported above in 'pupil premium' and 'Other disadvantaged measures')
(Word count: max. 250 words.)

Section B – Written application

Leadership:

How will the programme be resourced and managed? Please outline your key delivery staff and partners, where relevant, and detail the expectations you have on the time and resource required. (Word count: max. 500 words.)

Identifying and managing risk

Identify any challenges and risks to the success of the project and how you will work to minimise them (Word count: max. 500 words.)

Timeline

What is the timeline of your project? Please provide a basic delivery timeline either in the below or as an appendix (Word count: max. 500 words.)

Impact:

Please outline what impact you expect this project will have on intended beneficiaries and careers provision. Please explain how you will measure and record this, including the commitment to using the Future Skills Questionnaire. (Word count: max. 500 words.)

Sustainability:

Please outline how your project is sustainable and the expected longer-term benefits to your project are. and how you plan to share best practice.

(Word count: max. 500 words.)

Please explain how the funding requested demonstrates value for money:
(Word count: max. 250 words.)

Section C: Project expenditure

Please complete the **project expenditure calculator** to detail the total expected cost of your project, the amount of match funding (through cash match or in-kind support) that your organisation is providing, and the amount you are requesting through the Raising Aspirations fund.

Match funding requirements are defined as:

- In-kind contributions of the value of personnel, goods, and services, including direct and indirect. A breakdown of in-kind contributions should be provided in the project expenditure calculator.
- Cash match are cash contributions from the applicant.

Declaration

Secondary schools and colleges applying for the Raising Aspirations three agree to undertake the following during and upon completion of the project:

- Commit to the development of a strategy and action plan for careers education, to encompass delivering all eight Gatsby Benchmarks as identified by the organisation's Careers Leader in accordance with the [Statutory guidance for schools on providing careers guidance](#) (Oct 18) [Careers statutory guidance \(publishing.service.gov.uk\)](#) (Sep 22)
- Permit receipt of email information communication from West Yorkshire Combined Authority.
- Commit to using The Careers & Enterprise Company's Compass + tool (where eligible) to self-assesses current provision and identify performance against the Gatsby Benchmarks each school term
- Commit to using The Careers & Enterprise Company's Future Skills Questionnaire (where applicable and eligible)
- In the 2023/24 Academic Year with the direct beneficiaries outlined within the project application Commit to the delivery, evaluation and sharing of learning of their 'Raising Aspirations' project until at least the end of December 2024.
- Complete and return a monitoring form part way through the agreed project timescale and an evaluation form at the conclusion of the project, including numbers in relation to pupil participation and evidence of activity such as register of attendance from teacher CPD sessions.
- Attend and participate in relevant local, regional and national events e.g. a Careers Leaders' conference.
- Share examples of best practice and case studies with photographs, obtaining signed West Yorkshire Combined Authority video and photo consent forms from pupils and parents.
- Offer honest feedback and review of Raising Aspirations three to support continuous improvement.
- Act as a champion for the fund with other schools/colleges and businesses, including a commitment to peer support.
- Act in a timely manner, recognising the time-critical nature of the fund and respond accordingly to requests from the West Yorkshire Combined Authority.
- Evidence defrayal of expenditure where requested by providing West Yorkshire Combined Authority with all invoices, receipts and staffing costs or any other documents which would enable the Combined Authority to verify the amount spent.
- Return any unspent monies by 31st August 2024, to the West Yorkshire Combined Authority in part or full.

Full terms and conditions will be provided to successful applicants through a Grant Offer Letter.

I can confirm that all of the information provided in the application form is true to the best of my knowledge and on behalf of the lead school/college, I agree to meet the project requirements outline above:

Headteacher/Principal:

Name: _____ Signature _____ Date _____

Governor (Enterprise Contact or Chair):

Name: _____ Signature _____ Date _____



Find out more

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