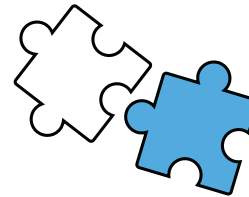
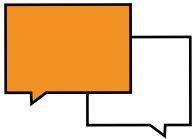




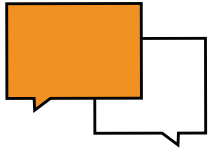
inspired
excited
Get ready
for career
conversations
ideas
informed

Skills



What are key skills and why do we need them?

These are the top key skills that employers are always on the lookout for.



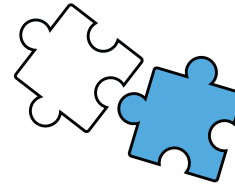
communication



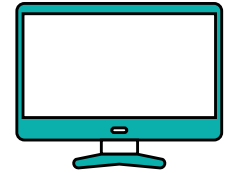
teamwork



initiative



problem-solving



**computer /
IT skills**



organisation



leadership



**hard work &
dedication**



creativity

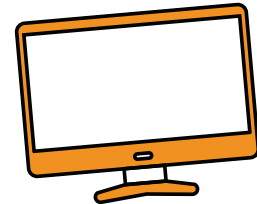
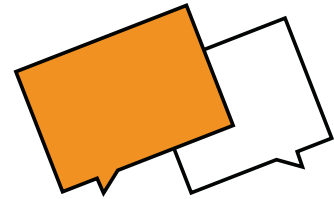


reliability



Communication

Whether it's getting points across, making a presentation, writing an email or even having a good old chat, **communication**, and knowing how to do this effectively, is a really useful skill to have in most careers.





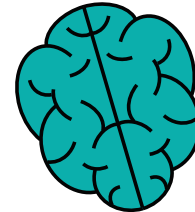
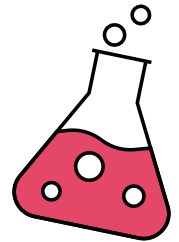
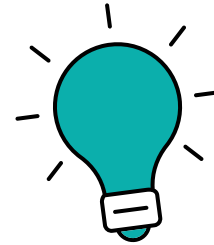
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All for one and one for all!
Where would we be without **teamwork**? Working well with others and being a team player is a really important skill to have in both in work and life.

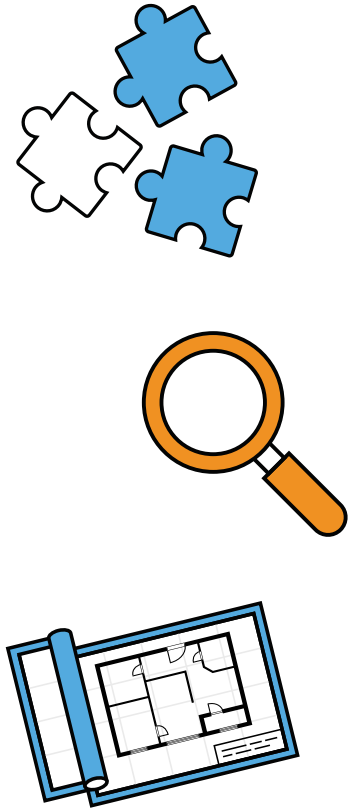
Teamwork

Initiative

Motivation and drive, two elements that allow a person to show **initiative**. Being proactive and ready to take on tasks independently will take someone far in the world of work.



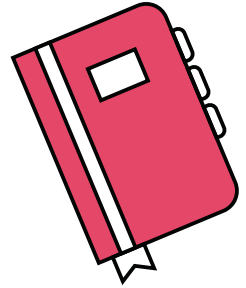
Problem solving



Good at solving puzzles? This kind of hobby can easily be transferred to careers and present itself as **‘problem-solving skills’**. The ability to find answers and solutions can come in handy in most working environments.

Organisation

Being a pro at staying on top of work, planning ahead and managing time makes people very employable; put simply, they're **organised!**



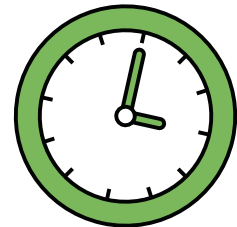
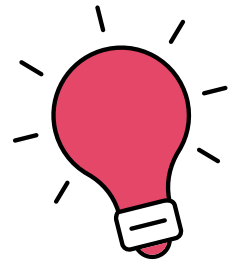
Leadership

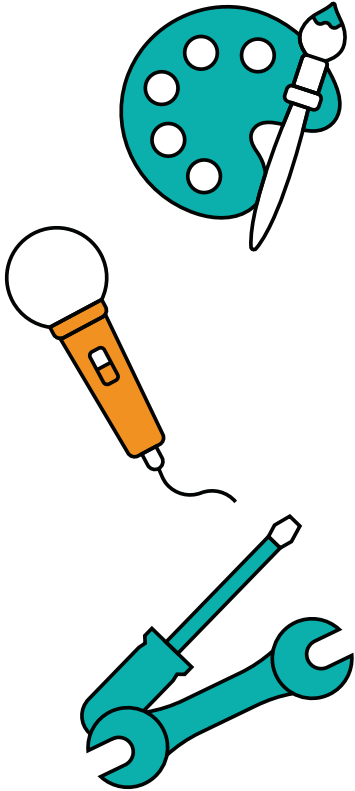


Taking the lead doesn't always mean managing people, it can simply be taking the lead on a project, a leap of faith you might say - having strong **leadership** is really important in some careers.

Drive

Being committed, working hard and having personal **drive** are really positive characteristics to have in most aspects of life. People can demonstrate this skill even from a young age, during exams for example.



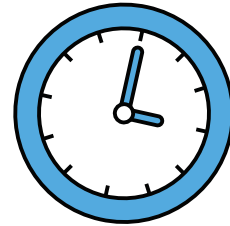


Whether it's a forte for design, the ability to sing like Adele or come up with ingenious, new ways to develop a product, being **creative** is a key skill seen across a wide range of industries.

Creativity

Reliability

Who wouldn't want an employee who was on time, always there to help and willing to go out of their way? Knowing that someone is **reliable** is so important.



What's next?



inspired
excited

Get ready
for career
conversations

ideas
informed

FUTUREGOALS

futuregoals.co.uk

 Leeds City Region
Enterprise
Partnership

Working in
partnership
with the

**West
Yorkshire**
Combined
Authority